



## SOCIETY VOLUNTEER HOURS FOR 2016-2017

ACTIVITY	SUB-TOTAL	TOTAL HOURS
1. Community Events: Time working at local fairs, community outreach programs, plant sales, Communities in Bloom, Success with Gardening, CNE, etc. (Note if this is a group activity with a team leader sign-in sheet).		
<b>SUB-TOTAL</b>		
2. Executive, Board of Directors and Monthly Meetings: Record hours spent at Executive and Board meetings. Include set-up and planning of regular meetings.		
<b>SUB-TOTAL</b>		
3. Executive and Board Members: President, V.P.'s, Secretary, Treasurer, Social Convenor, telephone committee, administration, etc.		
<b>SUB-TOTAL</b>		
4. Flower Shows, Garden Tours, Potting Up: Record planning and preparation time. Do not include time attending or viewing gardens by members. (Note if this is a group activity with a team leader sign-in sheet).		
<b>SUB-TOTAL</b>		



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ACTIVITY	SUB-TOTAL	TOTAL HOURS
5. Community Gardening Planting, Preparation, Maintenance (Rotary Park, Leslie Log House). Record time spent in activity. (Note if this is a group activity with a team leader sign-in sheet).		
<b>SUB-TOTAL</b>		
6. Special Events: Workshops, seminars/courses, District AGM, OHA Convention hosting, etc. Note if this is a group activity with a team leader sign-in sheet.		
<b>SUB-TOTAL</b>		
7. Yearbook, Newsletter, Website: Time spent planning yearbooks, newsletters, developing and maintaining websites.		
<b>SUB-TOTAL</b>		
8. <b>Youth Activities:</b> Time spent talking to schools, youth groups within societies, etc.		
<b>SUB-TOTAL</b>		
9. <b>Other:</b> (please specify)		
<b>SUB-TOTAL</b>		
<b>TOTAL HOURS</b>		

Submitted by \_\_\_\_\_

PRINT NAME

**Please return this form to Eleonora Roberts at the end of each month. [gattescohouse@rogers.com](mailto:gattescohouse@rogers.com)**

Your volunteer hours' statistics are an important piece of the information about your society and can also be used as an analysis tool that will show you and your society where you are spending your volunteer time. The volunteer hours' information that you report is important to you, to your District and to OHA.